



Minutes of the Shadow Health and Wellbeing Board

20 October 2011

-: Present :-

Members of the Partnership:

Councillor Chris Lewis (Chairman)	
Councillor Christine Scouler	Torbay Council
Councillor Mike Morey	Torbay Council
Councillor Bobbie Davies	Torbay Council
Debbie Stark	Director of Public Health
Richard Williams	Children's Trust
Caroline Taylor	Deputy Chief Executive Torbay Council
Clare Tanner	Torbay Council
Anne Mattock	Link
Sam Barrell	Baywide GP Commissioning Consortium
Sue Taylor (In place of Kevin Muckian)	Devon Local Pharmaceutical Committee

Also present:

Teresa Buckley, Fran Mason, Liam McGrath (Community and Voluntary Action Torbay), Frank Prince (Torquay United Community Sports Trust), Lesley Roddick-Harris (Baywide CCG Patient Involvement Group), Councillor Nicole Amil and Tracey Cabache (Torbay Council)

12. Apologies and Changes in Membership

Apologies for absence were received from Board Members: Kevin Muckian (Devon Local Pharmaceutical Committee – who was represented by Sue Taylor); and Observers: Councillor Alison Hernandez.

13. Minutes

The Minutes of the meeting of the Shadow Health and Wellbeing Board held on 21 July 2011 were confirmed as a correct record and signed by the Chairman.

14. Matters Arising from the Minutes

Arising from Minute 8, Caroline Taylor provided an update regarding the national perspective of Health and Wellbeing Boards. It was agreed that an update on the status and functionality of Health and Wellbeing Boards would be circulated electronically to members of the Board.

15. Health & Well Being Strategy (A Framework for Design to Delivery)

Debbie Stark presented the draft Health and Well Being Strategy (A Framework for Design to Delivery). Members of the Board made a number of comments on the draft Strategy at the meeting.

Richard Williams informed the Board that the Children's Trust Commissioning Board had agreed to disband after a final meeting in December, as the work of the Children's Trust has been incorporated within the remit of the Health and Wellbeing Board. Members acknowledged the need to have a children's specific plan in the future to report to the Board at a strategic level and would need to consider what other sub-plans would feed into the Health and Well Being Strategy.

Richard Williams sought approval for the Board taking on the governance role for the new Community Budget Pilot. It was suggested that a sub-group be established to work with Richard on the arrangements for the Community Budget Pilot. Further consideration of the nature of reporting and governance would need to be done for May 2012 when the formal Board commences.

It was suggested that the governance and membership of the Health and Wellbeing Board would need to be reviewed once we had agreed the Health and Well Being Strategy to ensure that the correct people are involved having regarding to emerging national legislation and guidance.

Agreed:

- (i) the Board confirmed support for the draft priorities as set out in the submitted plan;
- (ii) the Board approved the draft plan as Version 1;
- (iii) partners to submit their comments on the plan to siobhan.grady@nhs.net within the next four weeks to enable the subsequent version to be completed;
- (iv) the Shadow Health and Wellbeing Board to be the governance body for monitoring the delivery of the Community Budgets Pilot and children's outcomes;
- (v) when the Health and Wellbeing Board is formally established next year it will have a standing agenda item for children and other specific areas for further consideration which will be undertaken as part of the Board's development; and
- (vi) Councillor Lewis and Debbie Stark will put together a sub-group to take forward the Community Budget Pilot.

16. Torbay Pharmaceutical Needs Assessment

Sue Taylor outlined the Torbay Pharmaceutical Needs Assessment (PNA) as set out in the submitted report. This is a statutory planning document that identifies plans for improving health, captures the Community Pharmacy service provision at a given point in time and potentially identifies ways that Community Pharmacy Services might be shaped to better meet the needs of the local community.

The first PNA was published on 1 February 2011 and under the new arrangements Health and Wellbeing Boards would be responsible for approving and reviewing PNAs.

Agreed:

- (i) the Torbay Pharmaceutical Needs Assessment to be used to create a specific agenda of actions to ensure maximum contribution from community pharmacy to the Community Plan which will be brought back to the Board within six months;
- (ii) the Shadow Health and Wellbeing Board directs that the Pharmacy Plan be shaped to deliver agreed actions;
- (iii) the Shadow Health and Wellbeing Board recommends that the existing Pharmacy Healthy Living Advisor program be extended across the bay to maximise the use of the nationally funded resource, and developed in line with the national Health Living Pharmacy model with a stated ambition for timetable;
- (iv) the Shadow Health and Wellbeing Board supports the up-skilling of the pharmacy staff base by developing access to Cognitive Behavioural Therapy training through the existing community pharmacy network, subject to funding being identified or using existing resources; and
- (v) the Board requests that any decision on service funding that is likely to adversely impact upon the existing level of provision to be brought before the Shadow Health and Wellbeing Board.

17. Procurement of Healthwatch

Tracey Cabache provided an update in respect of the procurement of Healthwatch. Torbay has already initiated a mapping exercise to identify the best structure of engagement for influence for Healthwatch Torbay. This piece of work has enabled Torbay to attain Pathfinder status for its Healthwatch and the resulting model will be shared nationally.

Agreed:

- (i) the Shadow Health and Wellbeing Board supported the development and procurement of Healthwatch Torbay as outlined in the submitted report within the context of reducing resources over the comprehensive spending review period;
- (ii) the LINK representative on the Shadow Health and Wellbeing Board (Anne Mattock) to provide the formal link between the Shadow Health and Wellbeing Board and the Healthwatch Transition Stakeholder Group in its work over the next two months; and
- (iii) the resulting Healthwatch specification is shared with the Shadow Health and Wellbeing Board through electronic means as allowed for by its constitution under the ten day rule.

(Note: Anne Mattock declared an interest in this item as a member of the LINK, which would be replaced by Healthwatch.)

18. Date of Next Meeting

The next meeting of the Shadow Health and Wellbeing Board will be held on Thursday, 15 March 2012 at 3.00 p.m. in Paignton (venue to be confirmed) with a pre-meeting for Members of the Board to look at pharmacy issues at 2.00 p.m.

Chairman
